



**REGULAR MEETING OF COUNCIL  
Tuesday, January 12, 2021 @ 3:30 PM  
George Fraser Room, Ucluelet Community Centre,  
500 Matterson Drive, Ucluelet**

**LATE AGENDA**

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1. LATE ITEMS	
1.1. Add the following report under agenda item 13.1 "Gathering and Events Order - Activity Room 1 and 2" at page 111 of the agenda. <a href="#">R - Activity Room 1 and 2</a>	3 - 5





## MAYORAL REPORT TO COUNCIL

Council Meeting: January 12, 2021  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JOSEPH ROTENBERG, MANAGER OF CORPORATE SERVICES

**FILE NO:** 0530-10

**SUBJECT:** GATHERING AND EVENTS ORDER - ACTIVITY ROOMS 1 AND 2

**REPORT NO:** 21-04

**ATTACHMENT(S):** NONE

### RECOMMENDATIONS:

1. **THAT** pursuant to Section 7(4) of Ministerial Order M192 Council close Activity Room 1 and 2 to in-person public attendance during council meetings, committee meetings, Harbour Authority meetings, and public hearings due to the Provincial Health Order regarding Gatherings and Events and until that order allows for in-person public attendance at facilities such as Activity Room 1 and 2 during Council meetings; and,
2. **THAT** Council continue to ensure openness, transparency, accessibility, and accountability in respect of all open council meetings and public hearings by:
  - a. livestreaming open council meetings and public hearings on YouTube and Zoom Webinar;
  - b. receiving public input and questions submitted during open council meetings and public hearings via email and having Staff read the same during the Public Input or Question Period sections of the agenda;
  - c. receiving public input and questions in real time at open council meetings and public hearings via Zoom Webinar; and,
  - d. receiving written correspondence at council meetings and public hearings submitted in accordance with District of Ucluelet Council Procedures Bylaw No. 1264, 2020.

### PURPOSE:

The purpose of this report is to obtain a resolution authorizing the closure of Activity Room 1 and 2 to public in-person attendance until further notice.

### BACKGROUND:

At the October 13, 2020, Regular Meeting Council adopted the following motion:

1. **THAT**, pursuant to Ministerial Order M192 and due to limited Council Chamber capacity during COVID-19, Council authorizes that until there are changes to the restriction on gathering and social distancing requirements, all open meetings of Council, including Committee of the Whole and public hearings, shall be conducted without members of the public present in Council Chambers; and
2. **THAT** Council is ensuring openness, transparency, accessibility and accountability in respect of all open council meetings and public hearings by:

- a. *livestreaming open council meetings and public hearings on YouTube;*
- b. *receiving public input and questions submitted during open council meetings and public hearings via email and having Staff read the same during the Public Input or Question Period sections of the agenda;*
- c. *receiving public input and questions in real time at open council meetings and public hearings via Zoom Webinar;*
- d. *receiving written correspondence at council meetings and public hearings submitted in accordance with District of Ucluelet Council Procedures Bylaw No. 1264, 2020; and,*
- e. *designating Activity Room 1 or 2 as a place where members of the public can attend to watch and hear council meetings and public hearings while they are in progress.*

Subsection 2. e. of this motion designates Activity Room 1 or 2 in the Ucluelet Community Centre as a place where members of the public can attend to watch and hear Council meetings and public hearings. Our understanding is that designating a space is a requirement of the *Community Charter*. For more information about this resolution please refer to **Appendix A**.

In early December 2020, the Provincial Government updated its Health Order Regarding Events and Gatherings. The update prohibits members of public from attending council meetings in-person. This order was extended on January 7, 2021 until February 5, 2021.

We have been informed by Ministry of Municipal Affairs and Housing Staff (the "MAH Staff") that this prohibition extends to spaces where members of the public can attend to watch and hear council meetings like Activity Room 1 or 2. MAH Staff have also informed use that since we are closing the physical space where people can view and hear Council meetings (Activity Room 1 or 2), Council must adopt a resolution similar to the one recommended above to conform with Ministerial Order 192.

In response to the December 2020 Events and Gatherings Order update Council closed Activity Rooms 1 and 2 to in-person attendance during the December 15, 2020, Regular Meeting. Staff are now recommending that Activity Room 1 and 2 be closed until the Provincial Health Order regarding Gatherings and Events allows for in-person public attendance at spaces such as Activity Room 1 and 2 rather than addressing this matter at each meeting.

#### **TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:**

There will be no impact on Staff or Elected Official time associated with the recommended resolution.

#### **FINANCIAL IMPACTS:**

The recommended resolution has no financial ramifications.

#### **OPTIONS REVIEW:**

1. **THAT** pursuant to Section 7(4) of Ministerial Order M192 Council close Activity Room 1 and 2 to in-person public attendance during council meetings, committee meetings, Harbour Authority meetings, and public hearings due to the Provincial Health Order regarding Gatherings and Events and until that order allows for in-person public attendance at facilities such as Activity Room 1 and 2 during Council meetings; and **(Recommended)**
2. **THAT** Council continue to ensure openness, transparency, accessibility, and accountability in respect of all open council meetings and public hearings by:
  - a. livestreaming open council meetings and public hearings on YouTube and Zoom Webinar;

- b. receiving public input and questions submitted during open council meetings and public hearings via email and having Staff read the same during the Public Input or Question Period sections of the agenda;
  - c. receiving public input and questions in real time at open council meetings and public hearings via Zoom Webinar; and,
  - d. receiving written correspondence at council meetings and public hearings submitted in accordance with District of Ucluelet Council Procedures Bylaw No. 1264, 2020. **(Recommended)**
3. **THAT** Council provide alternative direction to Staff.

**Respectfully submitted:** Joseph Rotenberg, Manager of Corporate Services